

**BOARD OF SUPERVISORS**

*Brown County*



305 E. WALNUT STREET

E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
MARCH 20-24, 2017**

**MONDAY, MARCH 20, 2017**

- |           |  |  |
|-----------|--|--|
| *10:30 am | Harbor Commission                                | Port & Resource Recovery<br>2561 S. Broadway   |
| *3:00 pm  | <del>Housing Authority</del> – MEETING CANCELLED | Room 604, City Hall<br>100 N. Jefferson Street |
| *3:30 pm  | Children With Disabilities Education Board       | Syble Hopp School<br>755 Scheuring Road        |

**TUESDAY, MARCH 21, 2017**

- |          |                                    |   |
|----------|------------------------------------|---|
| *4:30 pm | Veterans' Recognition Subcommittee | Room 201, Northern Building<br>305 E. Walnut Street |
|----------|------------------------------------|---|

**WEDNESDAY, MARCH 22, 2017**  
(No Meetings)

**THURSDAY, MARCH 23, 2017**

- |          |   |   |
|----------|---|---|
| *8:00 am | Criminal Justice Coordinating Board – <i>Agenda to Follow</i> | Truttman Room, District Attorney Office<br>300 E. Walnut Street |
| *8:30 am | Aging & Disability Resource Center Board of Directors         | Aging & Disability Resource Center<br>300 S. Adams Street       |

**FRIDAY, MARCH 24, 2017**  
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -  
BROWN COUNTY HARBOR COMMISSION**

**Monday, March 20<sup>th</sup> – 10:30 am**

Brown County Port & Resource Recovery  
2561 S. Broadway, Green Bay, WI 54304

**Agenda:**

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Approval/Modification – *January 9<sup>th</sup>, 2017 Meeting Minutes*
5. Announcements/Communications
6. Fox River Environmental Clean-up Project – *Public Comments/Update on Standing Item*
7. Response from U.S. Army Corps Engineers on Cat Island Project – *Request For Action*
8. Renard Island Ownership Transfer - *Update*
9. 2016 Port Annual Report– *Request For Approval*
10. Budget Adjustment for Cost Estimate Funding for Port of Green Bay Landmark – *Request For Approval*
11. Bay Port Long-term Care and Closure Escrow Funds - *Update*
12. Bay Port Hurlbut Property – *Update*
13. Director's Report – *Update*
14. Audit of Bills – *Request For Approval*
15. Such Other Matters as Authorized by Law
16. Adjourn

Dean R. Haen – Director  
Port & Resource Recovery Department

*Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.*

<b>CANCELLATION NOTICE</b>
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**BROWN COUNTY HOUSING AUTHORITY  
Monday, March 20, 2017  
City Hall, Room 604  
3:00 p.m.**

**The Monday, March 20, 2017, meeting of the Brown County  
Housing Authority has been cancelled.**

Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD**  
**Monday March 20, 2017 – 3:30PM**  
**Syble Hopp School**

Call to Order – 3:30 p.m. –

1. Action Item: Approval of February 27, 2017 Board Minutes  
RECOMMENDED MOTION: That the minutes from the February 27, 2017 Board meeting be approved.
2. Action Item: Approval of Agenda  
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
3. Action Item: Donations  
RECOMMENDED MOTION: That this month's donations be approved.
4. Action Item: Payment of Bills  
RECOMMENDED MOTION: That the payment of the bills be approved.
5. Action Item: Financial Report  
RECOMMENDED MOTION: That the financial report be accepted.
6. Action Item: Policy 3.09 – Sick Leave  
RECOMMENDED MOTION: That the changes in Policy 3.09 – Sick Leave, First Reading, be approved.
7. Action Item: Cleaning Services  
RECOMMENDED MOTION: That the proposed bid for cleaning services be approved.
8. Action Item: Staff  
RECOMMENDED MOTION: That the resignation of Holly Peters, teacher, at the conclusion of the 2016-17 school year be accepted.
9. Action Item: Excess Courtyard Funds  
RECOMMENDED MOTION: That the above item be tabled until the April 17, 2017 Board Meeting.
10. Discussion Item: Administrators' Report
11. Discussion Item: Parent Organization Report
12. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(f) to discuss donor request and personal history.
13. Action Item: Adjournment

"Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Friday, March 17, 2017 so arrangements can be made."

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### VETERANS SUBCOMMITTEE

Bernie Erickson, Chair  
Ed Koslowski, Vice Chair  
Louise Dahlke, Jim Haskins,  
Delores Pierce, Duane Pierce,  
Joe Witkowski

**\*\*Running Total of Veterans' Certificates: 1799**

### VETERANS' RECOGNITION SUBCOMMITTEE

**Tuesday, March 21, 2017**

**4:30 pm**

**Room 201, Northern Building**

**305 E. Walnut Street**

**Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEMS LISTED ON THE AGENDA**

1. Call Meeting to Order.
2. Invocation.
3. Approve/Modify Agenda.
4. Approve/Modify Minutes of February 21, 2017.
5. Update re: Honor Rewards Program.
6. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.
7. Report from CVSO Jerry Polus.
8. Possible Outing for PTSD Veterans.
9. Report from Committee Members Present (Erickson, Dahlke, Haskins, Koslowski, Pierce & Witkowski).
10. Such Other Matters as Authorized by Law.
11. Adjourn.

**Bernie Erickson, Chair**

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
BOARD OF DIRECTOR'S MEETING**

**Thursday, March 23, 2017**

**Board Meeting 8:30 a.m.**

**ADRC 300 S. Adams St. Green Bay, WI 54301**

**AGENDA**

<b>Time</b>	<b>Agenda Item</b>	<b>Handout</b>	<b>Action Required</b>
8:30	1. Pledge of Allegiance		
8:32	2. Introductions		
8:35	3. Adoption of Agenda	Yes	Yes
8:37	4. Approval of the minutes of regular meeting of February 23, 2017	Yes	Yes
8:40	5. Comments from the public <ul style="list-style-type: none"> <li>• Must be limited to items not on the agenda</li> <li>• State name and address for the record</li> <li>• Comments will be limited to five minutes</li> <li>• The Board's role is to listen and not discuss comments or take action on those comments at this meeting</li> </ul>		
8:42	6. Finance Report <ul style="list-style-type: none"> <li>a. Review and approval of February 2017 Finance Report</li> <li>b. Review and approval of Restricted Donations</li> <li>c. 2016 Net Asset Report</li> </ul>	Yes Yes Yes	Yes Yes Yes
9:10	7. Directors Report <ul style="list-style-type: none"> <li>a. Aging Plan Annual Self-Assessment</li> <li>b. Dementia Care Specialist Resolution</li> <li>c. Update on 2-1-1 Changes</li> <li>d. All Agency Meeting and Human Service Committee</li> <li>e. Advocacy Training Reflections</li> </ul>	Yes Yes Yes	Yes Yes
9:40	8. Staff Report: Mary Schlautman – I&A	Yes	
10:15	9. Legislative Updates		
10:22	10. Announcements		
10:25	11. Next Meeting – April 27, 2017		
10:30	12. Adjourn		Yes

\_\_\_\_\_  
Larry Epstein, Chairperson  
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"



# MARCH 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am Admin Cmte 6:15 pm	2	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12 	13	14	15 Mental Health Ad Hoc 12:00 pm <b>Board of Supervisors</b> 7:00 pm	16	17 	18
19	20	21 Veterans Recognition Subcmte 4:30	22	23 Criminal Justice Coordinating Board 8:00 am	24	25
26	27 Land Con 6 pm PD&T 6:15 pm	28	29 Human Services 5:30 <i>*Note date change</i>	30 Ed & Rec 5:30 pm	31	

## **BROWN COUNTY COMMITTEE MINUTES**

- Aging & Disability Resource Center of Brown County (January 26, 2017)
- Board of Health (February 2, 2017)
- Criminal Justice Coordinating Board (January 26, 2017)
- Library Board (February 16, 2017)
- Revolving Loan Fund Committee (September 29, November 11 & December 16, 2016)
- Veterans' Recognition Subcommittee (February 21, 2017)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**



**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY**  
**BOARD MEETING**

**January 26<sup>th</sup>, 2017**

**PRESENT:** Larry Epstein, Beth Relich, Melanie Maczka, Corrie Campbell, Pat Finder-Stone, Linda Mamrosh, Deb Lundberg, Mary Johnson, Mary Derginer, Randy Johnson, Beverly Bartlett

**EXCUSED:** Jessica Nell

**ABSENT:** Arlie Doxtator

**ALSO PRESENT:** Devon Christianson, Christel Giesen, Debra Bowers, Laurie Ropson, Kristin Willems, John Holzer, Debra Meyers, Julie Hamill

The meeting was called to order by Chairperson Epstein at 8:32 a.m.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS:** Introductions were made by all present including newly appointed board members in 2017 and two new ADRC nutrition staff, Debra Meyers & Julie Hamill.

**ADOPTION OF AGENDA:** Ms. Finder-Stone/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF December 8, 2016:**

Ms. Lundberg/Supervisor Campbell moved to approve the minutes of the regular meeting of December 8, 2016. **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:** None

**FINANCE REPORT:**

**A. REVIEW AND APPROVAL OF FINANCE REPORT-PRELIMINARY YEAR END:**

Ms. Bowers referred to the 2016 Preliminary Finance Report, Preliminary End of Year Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues in the month of December and at year end. Ms. Campbell inquired about other options for printing of the ADRC Magazine should the ADRC current provider not be allowed due to Conflict of Interest issues that may be identified by the State. Discussion ensued including the guidelines surrounding advertising sold by LPI (the company that prints the Magazine for the ADRC) and the benefits to revenues realized by the ADRC and the vast circulation that occurs. The ADRC and the Board members who have had positive experiences with LPI, reported that many ADRC's and Addlife Centers around the state would not have the resources to produce the magazine independently.

Ms. Maczka/Ms. Lundberg moved to approve the Finance Report-Preliminary Year End Report. **MOTION CARRIED.**

**B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS-DECEMBER 2016:**

There was a restricted donation by Ron O'Dill for \$300.00 for use for the Veteran's Lunch Program, an Anonymous donation of \$5000.00 for agency use and another "In Memory" donation for agency use of \$50.00 in the months of November and December 2016.

Ms. Relich/Ms. Finder-Stone moved to approve the Restricted Donations report for November & December, 2016. **MOTION CARRIED.**

**BOARD RESPONSIBILITIES AND EXPECTATIONS, MEETING GUIDELINES, TIME, TALENT AND TREASURE:**

Ms. Christianson explained that during Purposeful Boards training last year, that several ADRC Board Members and staff attended, it was advised that board expectations and responsibilities be clarified for all board members. Ms. Christianson reviewed the Responsibilities and Expectations handout that was created by those that attended the training. Ms. Christianson explained that responsibilities are that board members are expected to be prepared and willing to "jump in" and help when needed. Board members should know the By Laws. Mr. Epstein suggested that the board review them and have a larger discussion at a later date to discuss how these expectations will be carried out. Ms. Christianson also added that the By Laws are reviewed periodically to be sure that they are up to date. Ms. Christianson also reminded the board that Board meetings are open and transparent to the public. Further questions and discussion ensued. Ms. Christianson explained that while it is important for board members to assist in raising funds for the ADRC, it is most important for Board members to be an ambassador in the community and educating people about the ADRC. Board members can do this by communicating to family, friends, neighbors and social connections etc. about the resources that are available at the ADRC. Another responsibility of the board is to be connected in the community and have a general understanding of the ADRC budget. Additionally, all major policies at the ADRC are reviewed and approved by the ADRC Board of Directors. The ADRC Director is hired, fired and evaluated by the ADRC Board of Directors. ADRC Board members also are asked to help recruit new board member and connect the ADRC to potential funding and partners. Lastly, Board members should connect with and validate staff. Ms. Derginer inquired about the types of things that should be used to evaluate the Director. Mr. Epstein replied that there are community surveys for customers to provide input about their experience at the ADRC and unit updates are presented in board meetings. Ms. Christianson explained there is an evaluation form that explains what criteria the board should consider to evaluate the Director. Ms. Willems will send a copy of the evaluation form to the board. Ms. Christianson also explained that there is a 3 to 5 year plan that is also reviewed to

be sure that the Director is keeping the ADRC is on target for these goals. Ms. Finder-Stone explained that the Director Evaluation form is very comprehensive.

Mr. Epstein referred to the Meeting Guidelines handout and reviewed the expectations for board meetings. Mr. Epstein asked that board members review the agenda and call Ms. Willems, Ms. Christianson or Mr. Epstein if there are questions prior to the meeting. Mr. Epstein explained that starting and finishing the meeting on time and sticking to the time frame for each agenda item is important. Mr. Epstein asked that comments be kept to a reasonable timeframe. Ms. Willems will use a flag to notify the Chair when time is running over for any agenda item. If additional information is needed and more detail is needed, it can be tabled and added to another meeting agenda when the details are available. Mr. Epstein stressed that it's important and appropriate to ask questions openly to the entire board rather than having side conversations. Ms. Lundberg offered that if a concern is brought to the board that it is a good idea to also offer a possible solution.

Mr. Epstein then reviewed the Time Talent and Treasure handout. He asked board members to fill out the form completely and gave examples of what can be filled in for each area. Ms. Christianson asked that board members fill them out and turn them into Ms. Willems by the February 23<sup>rd</sup> Board of Directors meeting.

Ms. Finder-Stone/Ms. Lundberg moved to approve the Board Responsibilities & Expectations, Meeting Guidelines and Time, Talent & Treasures documents. **MOTION CARRIED.**

#### **DIRECTOR'S REPORT:**

##### **A. COMPLAINT AND GRIEVANCE ANNUAL REPORT FOR 2016:**

Ms. Christianson referred to the 2016 Complaint Report (handout) which is required to be provided to the Board annually. Ms. Christianson stated that the ADRC has an informal and formal process for handling complaints. Ms. Christianson stated that most complaints are resolved informally without having to be brought to the ADRC Board of Directors. In 2016, there were no complaints that were brought to the Board of Directors. Ms. Christianson also mentioned that according to policy, customers may first bring a complaint directly to a board member prior to connecting with staff. If that should happen, board members can immediately relay the complaint to the director as it will follow the normal resolution process. Ms. Christianson pointed out that parking (or lack thereof) were the highest number of complaints in 2016. Ms. Christianson said that this complaint is taken seriously, and is always being considered. Negotiations are in process to pursue additional spots through an easement that is currently being worked on through Corporation Council.

Supervisor Campbell inquired how the issue regarding bed bugs is handled at the ADRC. Ms. Christianson responded that she wrote a procedure for staff and the health department came in to provide training for staff. Ms. Christianson also clarified that bed bugs are categorized as a nuisance and not a health hazard, so

the ADRC's role is to educate customers and providers about ways to contain them to reduce their spread. There is a community task force forming and the Health Department is highly involved. Ms. Christianson explained that this issue is a community wide challenge, particularly in housing units.

Supervisor Campbell asked if background checks are done for all Home-Bound Meal workers. Ms. Christianson confirmed that background checks are completed for all staff and volunteers.

Ms. Maczka/Ms. Lundberg moved to acknowledge the receipt of the 2016 complaint report. **MOTION CARRIED.**

**B. PROPOSED ADVOCACY TRAINING:**

Ms. Christianson explained that there is an ADRC advocacy team called GBCAT (General Brown Community Action Team). Because staff is limited on advocating for specific legislation, the ADRC appreciates when board members advocate to legislators. GBCAT received advocacy training from Janet Zander and Ms. Finder-Stone was at the training. Ms. Finder-Stone and Mr. Pamperin are willing to conduct this training for the ADRC Board of Directors. This training will be coming in spring and future details will be communicated to the board. Ms. Christianson referred to a handout regarding Medicare as an example of a topic that would affect our customer populations.

**C. CONFLICT OF INTEREST POLICY-SIGNATURES NEEDED:**

Ms. Christianson referred to the Conflict of Interest policy and signature page. Ms. Christianson stated the ADRC is required to conduct a brief training each year on the policy and that staff, volunteers and board members sign the policy. Ms. Christianson asked that all board members sign and turn in before leaving the meeting. Ms. Christianson reviewed the policy and provided examples of potential issues and how the ADRC needs to always be aware and diligent in avoiding even the perception of a conflict.

**STAFF REPORT-JOHN HOLZER:**

Ms. Christianson explained that new for this year, each unit leader will use a template to create a report about their unit. This will be sent out in advance of the meeting for board members to review. The hope is staff will spend more of their report time at the board meeting answering questions instead of walking through the report.

Mr. Holzer, Facilities/Placement Coordinator, manages ADRC facility maintenance, including customer service. This means having the building clean and ready in the morning and rooms set up as requested for events. Mr. Holzer also coordinates the

placement of court-ordered community service for Brown County and the placement of work experience program candidates at the ADRC and refers others to the adult day.

Mr. Holzer discussed his team, including Anita Jahnke, who will often split her shift, closes the building, works after hours and also covers for Mr. Holzer when he is out. Ms. Jahnke is an asset to the organization and allows the ADRC to provide service to people that the ADRC would not have been able to support without her flexibility. Mr. Holzer and Ms. Jahnke partner in communicating and directing maintenance crew. The maintenance crew is hired through the STEP and WISE programs that are managed through Curative Connections and GWAAR. These programs provide training to older adults through with the goal of allowing these seniors to find permanent employment in the community.

Mr. Holzer provided a handout to demonstrate updates in 2016. He reviewed highlights from his handout including working with the floor manufacturing to fix floors and also worked with manufacturer to fix the folding wall between the Atrium and Dining Room.

Mr. Holzer also reviewed highlights from the loan closet in 2016. Mr. Holzer mentioned how the Lion's Club has been a partner with the ADRC on the loan closet, providing the ADRC with medical equipment to loan to customers. About 90% of the 5000 items in inventory are out and being used in the community. Mr. Holzer also mentioned that the \$10 requested contribution to the loan closet for items borrowed has also resulted in more items being returned. The ADRC also exceeded the goal of \$10,000.00 in contributions to the loan closet and ended the year at just over \$19,000.00. Anthem Blue Cross provided a money donation to the loan closet which was used to purchase items such as bariatric wheel chairs which are needed in the community, but in short supply in the loan closet.

Mr. Holzer focuses on staff and customer safety in all of the purchases and maintenance on the building. Mr. Holzer also reported that Focus on Energy chose this organization and gave customer LED bulbs and provided a retrofit to LED lighting at the ADRC at our 331 building.. Mr. Holzer added that there is solar panel on the roof of the ADRC that saves approximately two thousand dollars each year.

Mr. Holzer reviewed the Maintenance Worker Incentive Fund. This program recognizes ADRC maintenance staff, for great customer service. Mr. Holzer uses incentives to help workers with transportation to work etc.

Mr. Holzer provided updates on the door replacement project that is just being completed. This is a great added convenience for our customers.

Mr. Holzer also highlighted potential maintenance projects that will need to be addressed in the near future. He also mentioned that he is looking forward phase 2 of the ADRC remodeling project and thanked the board for setting aside funds for this future project.

Ms. Christianson mentioned that each year the WISE program recognizes one organization in the state for outstanding support to older adults in the employment

programs. In 2016, Mr. Holzer and Ms. Jahnke were the recipients of this award. Ms. Christianson acknowledged Mr. Holzer's and Ms. Jahnke's work in 2016. The board expressed their appreciation as well.

#### **LEGISLATIVE UPDATES:**

Ms. Finder-Stone reminded the board of the upcoming primary election on February 21, 2017. Early voting will begin on February 6, 2017. The general election will be held on April 4, 2017.

Ms. Finder-Stone explained that Senior Care is a program to assist low-income seniors with prescription drugs. The federal government has extended the waiver for this program through December 31, 2018. Senator Carpenter is introducing legislation called the Senior Care Protection Act in Madison that would require the state to continue the program. Ms. Finder-Stone asks that board members urge legislators to sign on to this bill. Ms. Finder-Stone has a copy of the proposed legislation if board members are interested in seeing it. Ms. Christianson stated she would send materials about Senior Care and the link to the Advocacy page on the ADRC website so board members can stay up to date on pending legislation and advocacy information.

Ms. Finder-Stone also said that Speaker Paul Ryan is conducting a phone poll to get input regarding the Affordable Care Act. The number to call is 202-225-0600, press 2 to hear about the bill, press 1 to continue to support the ACA and so on.

Ms. Finder-Stone also mentioned that Congressman Gallagher was present at meeting with the De Pere Board of Health of which Ms. Finder-Stone was in attendance. Ms. Finder-Stone mentioned to Congressman Gallagher that in her opinion the ACA should not be repealed without a replacement.

Ms. Finder-Stone also mentioned that Governor Walker is proposing that people eligible for food stamps will be required to work 80 hours in a 30 day period.

Ms. Bartlett shared that the Alzheimer's Association is sponsoring their Wisconsin Advocacy Day on March 7<sup>th</sup>, 2017 beginning at 8:30 AM at the Wisconsin State Capital Building. If board members are interested, Ms. Willems will forward information to all with instruction on how to RSVP for this event.

Mr. Johnson shared a story about the ADRC. Mr. Johnson delivers meals to a gentleman that previously could not eat at his table as it was filled with medical papers. The gentleman called the ADRC and a staff person assisted him in sorting through these items and Mr. Johnson could see how much this support had changed his life and he is no longer feeling overwhelmed.

#### **ANNOUNCEMENTS:**

Ms. Christianson communicated that there will be Finance 101 training on Tuesday February 14<sup>th</sup>, 2017 from 10:30 to Noon for the new board members and any other members that would like to attend. There will also be an additional training on this, in June, that will be held focusing on 2018 budget.

Ms. Christianson also mentioned that if board members have not had their picture taken for the ADRC Magazine to please do that. A picture can also be submitted to Ms. Willems if that is the preference as well.

**NEXT MEETING:** The next Board of Director's meeting will be **February 23 at 8:30 a.m.** at the ADRC.

**ADJOURN:** Ms. Relich/Ms. Derginer moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:27 a.m.

Respectfully submitted,

Kristin Willems  
Administrative Specialist

**PROCEEDINGS OF THE BOARD OF HEALTH MEETING  
THURSDAY, FEBRUARY 2, 2017  
5:00 PM**

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**Present:** James Crawford, Joe Van Deurzen, Karen Sanchez, Richard Schadewald, Susan Paulus-Smith

**Excused:** Harold Pfothenauer, Jay Tibbetts

**Others Present:** Anna Destree, Rob Gollman, Ann Steinberger, Patti Zich (minutes recorder)

**1. Call to Order, Welcome, and Introductions**

Richard Schadewald called the meeting to order.

**2. Approval / Modification of the Agenda**

**MOTION:** To approve the agenda as presented.

Van Deurzen / Crawford

**MOTION CARRIED**

**3. Approval of Minutes of meeting of November 15, 2016**

**MOTION:** To approve the minutes from November 15, 2016

Van Deurzen / Sanchez

**MOTION CARRIED.**

**4. Comments from the Public**

None.

**5. Environmental Division Update**

Rob Gollman submitted a written report and summarized the lab had a net increase in the number of procedures performed. There was an increase in licensed inspections in 2016. Odor complaints increased as there were new sources. We recently had two environmental health hazard incidents involving elemental mercury spills which involved multiple agencies. Rob researched and found you can purchase mercury on the internet without a license. Mr. Schadewald asked Rob to put this on the next agenda to talk about this with our state legislators.

Rob indicated they met with building inspectors from different municipalities to clarify roles and our authority. Discuss of what a nuisance is versus a public health hazard and how we can assist municipalities was beneficial. The feedback received was to have a model set of ordinances county-wide to build upon for their municipality.

A bed bug task force was recently formed and Public Health hosted the second meeting of community partners looking to address the issue of bed bug resurgence.

Rob asked for permission from the Board of Health to reduce the radon test kits from \$5.00 each to \$2.00 each until the end of February.

**MOTION:** To approve reduction in cost of radon kits from \$5.00 each to \$2.00 each until the end of February

Van Deurzen / Sanchez

**MOTION CARRIED.**

Jim Crawford wanted the Health Department to look at improvements in the air permit. This should be on next month's agenda.

**6. Nursing Division Update**

**a. Communicable Disease**

Ann submitted a written report and summarized we had a mass immunization clinic on January 26<sup>th</sup> and we served 120 with 337 vaccines given, including 27 adult flu vaccine.



- b. Maternal Child Health  
No report.

MOTION: To receive and place on file Nursing Division update

Van Deurzen / Crawford

MOTION CARRIED.

**7. Request Authorization for Change to Flu Vaccine Fee Schedule Not Reflected in 2017 Approved Budget.**

Ann indicated we were having a hard time getting rid of adult flu vaccine we purchased. With approval from Dr. Tibbetts the cost for the flu vaccine was waived for the rest of the season. Ann indicated if we don't use the vaccine by the end of June it will be wasted and we cannot send it back. Mr. Schadewald indicated we need a policy prepared in regard to changing prices as the County Board may not approve.

MOTION: To approve waiving the cost for the flu vaccine.

Van Deurzen / Crawford

MOTION CARRIED.

**8. Executive Director's Report**  
No report.

**9. Interim Director's Report**

Anna indicated we are working on key tasks needed to merge successfully with Human Services through an Implementation Committee. We are currently looking at organizational chart and policies.

Anna indicates that a citizen has requested that the Green Bay Common Counsel rescind the resolution authorizing fluoride chemicals in public drinking water. Anna submitted materials 1) 1-31-17 email from Brenda Staudenmaier to City Council Members 2) Letter from Nancy Quirk to Anna Destree 3) Community Water Fluoridation article by the CDC 4) Brown County Community Water Fluoridation Talking Points – Public Health 5) 2013 Wisconsin Dental Association & Children's Health Alliance of Wisconsin information sheet 6) Tap into Healthy Teeth draft sample letter 7) sample speeches 8) Madison & Dane County Policy Statement 9) Wisconsin Public Health Association Resolution Regarding Community Water Fluoridation.

Anna is asking the Board of Health to recommend keeping the fluoridation levels as is and to write a letter to the Green Bay Protection and Welfare Committee endorsing community water fluoridation.

MOTION: To write a letter endorsing community water fluoridation

Crawford / Van Deurzen

MOTION CARRIED

Jim Crawford stated he would request the interim director refer all requests regarding wind turbines to the next board meeting for review by the Board of Health. Mr. Schadewald recommends for the next agenda to request corporation counsel to review the statutory duties of an interim health director or health director.

**10. Correspondence**

Drafted letter to Lafayette County from the Board of Health for signature by Jay Tibbetts and Richard Schadewald. Letters submitted by James Vanden Boogart and Darren Ashley. Receive and place on file.

**11. Communications from Jim Crawford**

- a. If the board would like to continue to allow statements on wind turbines the Board should include an agenda item on Shirley Wind every meeting.  
Richard Schadewald suggested that Shirley Wind be on the agenda each month and Jim Crawford agreed.
- b. Review paper by Jerry Punch and Richard James handed out by Jim Vanden Boogart at the November 15, 2016 meeting and review letter from the state health officer and administrator handed out at the last meeting dated July 19, 2010.  
Jim Crawford read a portion of a letter from the State of Wisconsin Health Department dated October 12, 2016, by Karen McKeown.

*"Dr. Foldy came to the conclusion, based on the scientific and medical literature reviewed, and on consultations with colleagues in several state health departments and the Centers for Disease Control and Prevention (CDC), that "current scientific evidence is not sufficient to support a conclusion that contemporary wind turbines cause adverse health outcomes in those living at distances consistent" with the PSC siting rules."*

Jim believes the Brown County Board of Health should be listening to the State of Wisconsin Department of Health and be aligned with their position.

Jim states that in the Jerry Punch and Richard James paper it indicates on page 14, *"While it is true that case series are prone to selection bias, and can at best suggest hypotheses...."* which he thought was noteworthy.

**12. All Other Business Authorized by Law**

Richard Schadewald states that Harold Pfothauer asked if we could meet earlier than 5 pm. Two board members work until at least 4:30 pm so it is not feasible to change the time of the meeting.

**13. Annual Election of Board of Health Chairperson, Vice Chairperson per Chapter 35.01(5) of the Brown County Code of Ordinances**

NOMINATION: Richard Schadewald for Chairperson. Van Deurzen / Crawford

MOTION: To elect Richard Schadewald as Chairperson by unanimous consent. Van Deurzen / Crawford

MOTION CARRIED

NOMINATION: James Crawford as Vice-Chairperson. Van Deurzen / Sanchez

NOMINATION: Jay Tibbetts as Vice-Chairperson. Schadewald / no second

MOTION: To elect James Crawford as vice-chairperson by unanimous consent. Van Deurzen / Sanchez

MOTION CARRIED

**14. Adjournment / Next Meeting Schedule**

MOTION: To adjourn meeting Van Deurzen / Crawford

MOTION CARRIED

**NEXT MEETING: March 14, 2017 5:00 PM**

**PROCEEDINGS OF THE BROWN COUNTY**  
**CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on January 26, 2017 at 8:00 am in the Truttman Room of the Brown County District Attorney's Office, 300 East Walnut Street, Green Bay, Wisconsin.

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**Present:** Chair Walsh, Sheriff John Gossage, Family Services Representative Angela Stueck, Jail Captain Larry Malcomson, Supervisor Brusky, TAD Grant/Treatment Court Coordinator Mark Vanden Hoogen, District Court Administrator Tom Schappa, District Attorney David Lasee, Supervisor Evans, Green Bay Police Chief Andrew Smith, Judge Zuidmulder, Division of Community Corrections Representative Michelle Timm

**Excused:** Citizen Rep Kathy Johnson, Citizen Rep Tim Mc Nulty, Human Services Director Erik Pritzl

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**1. Call Meeting to Order.**

The meeting was called to order by Chair Walsh at 8:02 am.

**2. Approve/Modify Agenda.**

Motion made by John Gossage, seconded by Joan Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**3. Approve/modify Minutes of December 8, 2016.**

Motion made by Joan Brusky, seconded by David Lasee to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**4. Mental Health/Detox Beds (Erik Pritzl).**

TAD Grant/Treatment Court Coordinator Mark Vanden Hoogen shared information on behalf of Human Services Director Erik Pritzl who was unable to attend the meeting. Bellin is currently providing detoxification services in Brown County and the County is also currently working on a contract with Willow Creek to provide detoxification services which should help address capacity issues. As of December 2016, there have been 17 detox admissions with an average length of stay of 1.76 days. There have also been six voluntary admissions and 11 holds. There were six referrals that were not admitted due to no shows, medical clearance issues or communication problems. GBPD noted there were three holds in December and all three went well.

GBPD Chief Andrew Smith noted that two officers have been selected to work fulltime on mental health issues which will hopefully lower the time officers spend on mental health calls. He noted that his department handled 695 EM1s last year at an average of five to six hours each. He is hopeful the two dedicated officers who have a talent for these cases and want to work them and know the system will be a game changer in reducing the amount of time the EM1s take. Smith explained the officers will have flexibility to work when the most EM1 calls come in which is typically mid-day. He said the perfect situation would be to have a County clinician paired with two police officers and also to double the number of mental health officers and he is hopeful that someday this will happen.

Supervisor Evans asked Smith to outline how a typical EM1 is handled. Smith explained that these calls typically come in as a radio call for a mental health crisis and noted that many of these people are "frequent flyers" that they see several times a week. Officers trained in this typically know the people, know who their relatives are and what connections they have and they take over the calls. The biggest problem is getting people admitted when it has been determined that they are a danger to themselves or others or when they are unable to care for themselves. Sometimes there is no space available, but the dedicated mental health officers are able to cut through the paperwork more quickly because they know the staff involved which typically makes things happen a little more

quickly. With Willow Creek, the number of trips that will have to be made to Winnebago should be greatly reduced as well.

Judge Zuidmulder said the mental health officers have also been a tremendous asset to the Mental Health Court. They come to court every Friday and know the court participants. He noted that prior to being in the Mental Health Court, many of the participants had very frequent police contact. It is phenomenally impressive at how the police contacts are reduced after these people begin the program. Judge Zuidmulder noted these are typically people that the criminal justice system is poorly equipped to handle, and tangling them up in the criminal justice system is counterproductive. The mental health officers have additional credibility with the EM1 people and have a little extra push sometimes when it comes to having someone admitted. Smith added the mental health officers they have are two of the best and have a knack for it, wanted to do it and competed for the job.

Sheriff Gossage indicated he would like to see a model that would allow Human Services to transfer some of the longer term clients over to Willow Creek from the CTC to free up some beds for weekends. This would help save trips to Winnebago and Mendota when there are capacity issues at busy times.

**Motion made by Pat Evans, seconded by Joan Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

5. **Jail Population Numbers (Larry Malcomson).**
  - a. **Detail on population by offense.**
  - b. **Drill down numbers.**

Jail Captain Larry Malcomson informed that the jail is currently at 95% capacity. The reports generated by the jail management software system include the probation report and the bonds only report. The information is currently in the system for the bond only report, but it is still being worked on by the software company. There are currently 105 people in the jail on probation holds only. Judge Zuidmulder explained that some of the probation holds could be released in 72 hours, some are there that may or may not be revoked and then there are some in the jail where a determination has already been made to revoke, but if the person does not agree, they are entitled to an administrative hearing and they are waiting for that.

Judge Zuidmulder brought up the idea of forming a subcommittee of this group with representation of the Department of Corrections, DA's Office and Sheriff's Department to meet every couple of weeks to go over patterns of the numbers of people falling into these categories and discuss if there is anything that can be coordinated to impact and reduce those numbers. Regarding the bond people, Judge Zuidmulder also suggested the DA's Office, Public Defender's Office, Court Commissioners and Judges meet to see who these people are, where they are and whether or not they want to look at the bonds. If it is determined there are people sitting in jail for six to eight months waiting for a trial, then the DA's Office or someone should have an explanation as to why the people are waiting that long. Sheriff Gossage said many times it is a longer time frame if they are waiting for a hearing before an Administrative Law Judge. Judge Zuidmulder feels we need to get a better understanding of what that population is and if there are pieces of the population that we can do something about, he feels there is a responsibility to do something about it.

Sheriff Gossage said he recently looked at a case where someone had asked for a hearing before an Administrative Law Judge in October but the hearing has not been held yet. This is on the backs of the taxpayers and Gossage said that many times the Administrative Law Judges will release them on time served rather than sending them to prison. Michelle Timm said the time served ruling does not happen often.

Judge Walsh feels data is needed so we can determine how long people are sitting in jail waiting for an Administrative Law Judge hearing. He does not object to forming a committee for this, but feels that the data is necessary. The discussion continued on who would be the most appropriate to gather the data. Judge Walsh also feels there needs to be a bonding tool that can be presented to the Judges and Court Commissioners to get buy-in so they use it. There also needs to be someone available to administer the tool questions. He noted that Judge Griesbach in Federal Court has someone employed by the courts that administers the tool and then does a risk assessment and provides the information to the Judge, but the Circuit Courts does not have a person in a similar position. Judge Zuidmulder asked if Judge Walsh, the Sheriff and himself can get together and meet with the County Executive to explain all of this so the County Executive can provide funds to employ someone to get the tool in place. He feels if we do not get a handle on this, the jail is going to be popping at 100% and the County is going to have to start spending money shipping people out of the County. He feels it would be more prudent to get money now for a position that can help prevent sending people to other counties.

Judge Walsh informed that the Day Report Center (DRC) does preliminary screenings and the plan is for DRC staff to have contact with everyone coming into the jail at a certain level and he feels that perhaps DRC staff may be able to do the assessment. Gossage added that they do the classification at the jail and the DRC is teaming up with them on that. Judge Zuidmulder said given the current jail population, this is the time to make the argument that in order to avoid shipping inmates out, we need to do something. Supervisor Evans said this Board should define what we want and what data we have and then from there we can say what we need and then from there it can go to the County Board.

Judge Walsh recalled a conversation on a different committee that they want to get to the point that the DRC is overtaxed to show there needs to be more funding for the program. Currently the DRC is going out to the jail every day and screening everyone that comes in. He said it may be a good idea to pick a tool and give it to the DRC to see if they are willing to administer it. If the DRC is not able to do it with the current staff they have then we would need to go back to the County Board and ask for more money. Judge Zuidmulder said the reality is that the jail is building back up to being full and we have not engaged on what might be a way to avoid that, so that is something that needs to be done rapidly.

Sheriff Gossage asked about the screening tool being used by the DA's Office for bonding purposes. DA Lasee said currently they ask four questions. Judge Walsh added there are several different tools and suggested getting together with the DA, Public Defender and some of the Judges and Court Commissions as well as someone from the jail and DRC to look at the tools and select one so it can be pitched to the Judges and Court Commissioners. Judge Zuidmulder would like to be proactive about getting something in place to address this.

**Motion made by Pat Evans, seconded by Judge Zuidmulder for Judge Walsh to put together a small task force to look at screening tools and report back. Vote taken. MOTION CARRIED UNANIMOUSLY**

*Although shown in the proper format here, Items 8 & 9 were taken at this time.*

**6. TAD Grant Programs: Case Manager new hire for Treatment Court (David Lasee).**

TAD Grant Coordinator Mark Vanden Hoogen said an offer will be made today to an individual for the Case Manager position. The candidate has a background of working at Options Treatment with the probation population as well as at ASPIRO and St. John's Homeless Shelter. Vanden Hoogen said the offer will be extended to the hands down best candidate there was who is very passionate and career driven. He is hopeful the candidate will accept the position and start in the next two weeks.

Vanden Hoogen added that a webinar was recently held concerning the TAD grant and it basically covered some changes in the reporting as far as match funds is concerned.

**Motion made by Pat Evans, seconded by Joan Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**7. Day Report Center (David Lasee).**

Angela Stueck of Family Services reported on the Day Report Center. Things are going well and there have been about 50 people referred to date since they opened in November. They have completed 43 intakes and Stueck explained that the process includes sitting down with the individual and looking into their complete background and doing a mini evaluation/assessment and then making a recommendations back to the court as far as what the DRC feels they should be doing. This includes the frequency of their visits. Some participants come daily while others come in several times a week. The DRC also looks into what type of case management services are required and this is based on the intensity level that they bring as far as their background and current needs. Stueck also said they have a number of educational and evidence-based groups including anger/aggression, AODA, parenting and life skills. There are currently 55 people participating in the groups and that number is higher than the number of participants because some people are in more than one group to help occupy their time and keep them structured. Stueck believes there are at least three or four participants who are on treatment court waiting lists and she also indicated there have been two accepted into the treatment courts.

Evans asked if there were any capacity issues with the DRC. Stueck responded that they originally felt they could serve 75 – 100 people comfortably but since they have added the jail screening process it is taking a little more time and they continue to navigate through to see if that system is helpful in the process. She also said the classification process has been fantastic in getting the DRC what they need and helping them identify who they want to quick screen every morning and they are able to get that information back to the DA's Office and Court Commissioners for afternoon court sessions. Only a small handful of the people they have screened have made their way to the DRC and they are still trying to work out some kinks. The quick screen only takes about 10 minutes and they are looking at the information provided by classification. They also ask a few questions as to their level of needs and if they will participate with the DRC. Stueck said there have been some really belligerent responses and they advise the Court of this, but ironically some of these people have ended up at the DRC and are actually doing well. Judge Walsh wanted to be sure that DRC realizes the Judges are open to feedback and she said they continue to find their way and work through things to find how to be the most impactful. Stueck said the screening process takes a lot of time and noted they did the same process in Winnebago County but said they did not do as much hands-on programming there as they are targeting to do here. They find that hands down what is coming to them are very significant AODA issues and in some cases they cannot even meet all of the needs. In those situations they hook the people up with other community resources.

Stueck continued that they are continuing to work through all of the kinks to make the program as effective as possible. Lasee said if it is shown that the program works, we should look at putting someone at the DRC instead of being put on probation, but this is a bigger budget issue. This would be something to look at in the long term. If the person is successful at the DRC, probation may be avoided altogether for some of the low level offenders.

Evans asked who makes the determination as to how long someone goes to the DRC and Stueck responded that DRC staff makes recommendations back to the Court on this. Brusky asked about the staffing at the DRC and Stueck said they currently have full-time staff members as well as a vacant half time position that they are holding until they see the future needs to be sure it is targeted effectively. Hours at the DRC are 9:00 am to 5:00 pm, but it was noted that there is some flexibility in those hours when needed.

**Motion made by Pat Evans, seconded by Joan Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**8. Mental Health Court (Judge Zuidmulder).**

Judge Zuidmulder informed there are currently 13 – 17 participants in the Mental Health Court and the people involved are doing quite well. There is a waiting list and he is hopeful that with a new case worker the numbers can be pushed up to 25 – 30.

**Motion made by Pat Evans, seconded by John Gossage to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**9. OWI Court: Referral from County Board.**

Judge Zuidmulder distributed a copy of the minutes taken at a meeting held on January 23, 2017 to discuss the formation of an OWI Court, a copy of which is attached. The meeting was very productive. He noted that the public education piece is having an impact because there has been a drop in first offense OWIs, however, the scary thing is how little movement there seems to be on the second, third, fourth and above offenses. They talked about this and will be looking at different models, but what they are thinking is looking at a BAC of above .20 for third to sixth offenses. He noted that as of January 1, 2017 all fourths, fifths and sixths are felonies and noted that the seventh and above carry a mandatory three years of initial confinement. Judge Zuidmulder continued that the first thing the group wants to do is see how many people fall into the category of .20 or above for fourth, fifth and sixth offenses to see if an OWI Court will have capacity for the number of people who fall into this category. From there they will look at other criteria such as how many people would qualify and if the people are willing to do it and they would also want to be sure that there is a sufficient number for a Court and then design criteria to fit that. He feels 20 – 25 people would be a good target. Judge Zuidmulder said an OWI Court in Brown County would replicate successful programs elsewhere and noted that participants would be on probation and would be supervised by a probation agent and a case manager. He has had some conversations with Sheriff Gossage and informed him that the Court would have to be equipped with sober links so participants can be monitored 24 hours a day. A budget also needs to be put together to include the cost of equipment like GPS units and sober links, case managers and treatment services and this would then be put into a proposal to come back to this group and then on to the County Board for consideration. He is very optimistic that this is going well and the only issue he feels there may be is recruiting another Judge to do this. There are already four judges involved in treatment courts so they would have to persuade another judge to do the OWI Court. Judge Zuidmulder feels those of us who have lived here all our lives know this is an area that we really have to take some action on. He said that statistically there is a high rate of accidents and deaths that are alcohol related and he feels that an OWI Court is something we need to do to help this out. He will continue to work on this with the committee that has been formed and would like to add someone from corrections to the group. Judge Zuidmulder would also like to get some scholarship money for the alcohol assessments because often people are not able to come up with the money for an assessment.

Judge Walsh indicated this matter was referred to this Committee by the County Board and asked if Judge Zuidmulder would be the designee of the Criminal Justice Coordinating Board to address the Public Safety Committee. Judge Zuidmulder said he will keep the Public Safety Committee updated and also asked that the minutes he passed out at this meeting be forwarded to the Public Safety Committee.

**Motion made by Pat Evans, seconded by Joan Brusky that the Criminal Justice Coordinating Board is in support of the formation of an OWI Court with recommendations to follow. Vote taken. MOTION CARRIED UNANIMOUSLY**

10. **Heroin/Drug Court (Judge Walsh).**

Judge Walsh reported that the Heroin/Drug Courts are doing well. There is currently a waiting list but the people on that list are using the services at the DRC until they can get into the treatment court.

**Motion made by Pat Evans, seconded by Joan Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

11. **Future agenda items, if any.**

Sheriff Gossage informed that the National Institution of Corrections will be conducting jail and justice system assessments in March. He feels the findings will be interesting to this Board and this is something that can be addressed in greater detail at an upcoming meeting.

Green Bay Police Chief Andrew Smith would like to see a discussion on the next agenda regarding the changes on immigration under the new federal administration.

**Motion made by Pat Evans, seconded by David Lasee to place discussion regarding changes with regard to immigration under the new federal administration on the next agenda. Vote taken. MOTION CARRIED UNANIMOUSLY**

12. **Such other matter as authorized by law. None.**

13. **Adjourn.**

**Motion made by Pat Evans, seconded by David Lasee to adjourn at 8:59 am. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary



## Minutes from Meeting on January 23, 2017

### Consideration of Implementing an OWI Treatment Court

**Present:** Judge Zuidmulder, District Attorney Lasee, Sheriff Gossage, Capt. Knoebel, Attorney Enli, Attorney Viel, Mark Vandenhoogen, Lori White, Barbara Jordan, Adam Busalacchi.

1. List of OWI Treatment Court Committee Members and contact information distributed to members.
  - a. Representative from Department of Corrections is needed on the Committee. Judge Zuidmulder will find out who the representative will be and add to Committee.
2. Discussion:
  - a. OWI data from Clerk of Courts Office distributed to all members.
  - b. Discussion as to different models and the requirements needing to be met to determine which individuals may be accepted into this treatment court. Mark V. asked to find out how long the OWI treatment courts in other counties have been in existence and the eligibility requirements.

Discussion as to the population of individuals that may be eligible for this treatment court: what number of offense for individual, time period between each offense, alcohol based offenses and high blood alcohol levels.

Consider other strategies for a broader approach for individuals that may not meet the eligibility requirements.

- c. Mark V. and Lori W. to request handbooks from other counties and to look at fiscal issues to be considered such as case manager position, monetary assistance for individuals to obtain assessments, cost of Soberlink monitors.

Sheriff Gossage can provide information on Soberlink monitors.

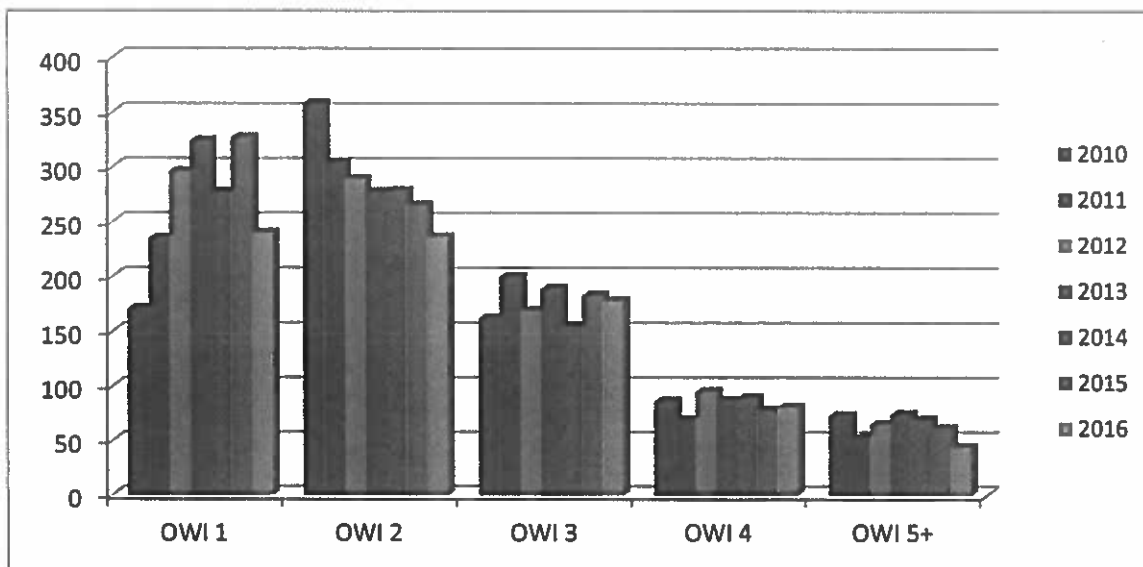
Judge Zuidmulder will request the Department of Corrections representative obtain a copy of the memorandum of understanding used in other OWI treatment courts and bring to next meeting.

District Attorney Lasee to review 4<sup>th</sup> offense cases from 2016, for blood alcohol levels of .20 or higher.

Next meeting: Monday, February 20, 2017, at Noon in Room 280, Branch 1 Jury Room.

## OWI Convictions Brown County

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
OWI 1	171	235	296	324	277	327	240
OWI 2	358	303	289	277	278	265	236
OWI 3	162	200	169	189	155	183	178
OWI 4	86	69	95	87	89	78	81
OWI 5+	73	52	65	74	69	61	44
<b>Total</b>	<b>850</b>	<b>859</b>	<b>914</b>	<b>951</b>	<b>868</b>	<b>914</b>	<b>779</b>



Statute # 346.63(1)(a)

## OWI Treatment Court Committee Email List

Judge Donald R. Zuidmulder	Donald.Zuidmulder@wicourts.gov
Supervisor Nicholson	<u><a href="mailto:Vote4Nicholson@aol.com">Vote4Nicholson@aol.com</a></u> or 465-3564
Sheriff John Gossage	<u><a href="mailto:Gossage_JR@co.brown.wi.us">Gossage_JR@co.brown.wi.us</a></u>
Capt. Keith Knoebel	Keithkn@greenbaywi.gov
Lori White	White_LJ@co.brown.wi.us
Mark Vandenhoogen	VandenHoogen_MR@co.brown.wi.us
Barbara Jordan	Jordan_BA@co.brown.wi.us
Eric Enli	Eric.Enli@da.wi.gov
Jeff Cano	CanoJ@opd.wi.gov
Angela Stueck	Astueck@familyservicesnew.org
Adam Busalacchi	Adam.Busalacchi@dot.wi.gov
Lt. John Mitchell	<u><a href="mailto:Mitchell_jw@co.brown.wi.us">Mitchell_jw@co.brown.wi.us</a></u>
DOC Representative	Unknown at this time

## PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A regular meeting of the Brown County Library Board was held on February 16, 2017 at 5:15 p.m. at the Brown County Central Library, 515 Pine Street, downtown Green Bay, WI

**PRESENT:** MIKE AUBINGER, BOB NIELSEN DAVID RUNNING, JOHN VAN DYCK and CHRISTOPHER WAGNER

**EXCUSED:** MARISSA MELI and JOHN VANDER LEEST

**ALSO PRESENT:** Brian Simons, Curt Beyler, Lori, Denault, Sue Lagerman, and Emily Rogers (staff)

**I. CALL TO ORDER** President Aubinger called the meeting to order at 5:19 p.m.

### **II. APPROVE AGENDA AND MINUTES**

There were no changes to the agenda or minutes. **Motion** by Running, seconded by Nielsen, to approve the agenda. **Motion carried.**

**III. COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC** None.

**IV. ANNUAL ELECTION OF OFFICERS** Simons recommends the following slate: Mike Aubinger-President; Marissa Meli – Vice President; Chris Wagner - Secretary; and John Van Dyck - Financial Secretary. President Aubinger called for additional nominations three times. There were no additional nominations. **Motion** by Running, seconded by Nielsen, to close the nominations. **Motion carried.** **Motion** by Running, seconded by Wagner, to approve the slate of officers as follows: Mike Aubinger - President; Marissa Meli – Vice President; Dr. Christopher Wagner - Secretary; and John Van Dyck - Financial Secretary. **Motion carried unanimously.**

### **V. LIBRARY BUSINESS**

#### **A. Financial Manager's Report, Bills and Donations**

There were no financial reports as the books have not been closed for 2016.

**i. Approve 2016 Annual Report** A draft of the report was distributed and Simons described and reviewed the various sections with the board. There were no suggested changes. **Motion** by Nielsen, seconded by Wagner, to approve the 2016 Annual Report as presented. Van Dyck suggested reviewing several years' of statistical data together in the future. **Motion carried.**

#### **B. Approve Financial Secretary's Report**

L. Denault reported and reviewed the following Special Library Funds as of 12/31/16:

**Lester Wood Trust Fund \$19,227** designated for the maintenance of the Central Library Wood Memorial Garden: Principle balance \$13,432 and interest balance: \$ 5,795; \$128 interest income was earned in 2016.

**Fredericka Crane Trust Fund \$8,711** designated for the purchase of art and music books: Principle balance: \$8,604 and interest balance: \$107; \$58 interest income was earned and \$195 was expended for books in 2016.

**Coin-Op Fund \$113,952** established as a special fund for public use copy machines and printers. Copy and print revenues in 2016 were \$43,324, and expenditures totaled \$32,098.

**Reserved Fund Balance – Vac/Sick Pay \$117,362** Reserved amount of \$166,887 for payout of vacation and banked sick leave as of 12/31/15. The new reserve as of 12/31/16 is \$117,362. Reserve balances are calculated on remaining vacation and sick leave balances at the end of the year at the new pay rate.

Monies held at the Greater Green Bay Community Foundation are for library improvements.

**Motion** by Running, seconded by Wagner, to approve the Financial Secretary's report. **Motion carried.**

**VI. APPROVE EMPLOYMENT PRACTICES POLICY** This policy was updated to reflect current practices. Van Dyck asked, for future policy changes, that Corp Counsel sign off on any changes. **Motion** by Van Dyck, seconded by Wagner, to hold the Employment Practices Policy until Corp Counsel has signed off on it. **Motion carried.**

**VII. APPROVE PERSONNEL ADMINISTRATION POLICY** This policy was updated to reflect current practices. **Motion** by Van Dyck, seconded by Wagner, to approve the Personnel Administration Policy. Wagner asked about compensation of staff if they serve as speaker at conference. Simons responded that, in the case of a conference, the employee is compensated by the library for their working hours as if it were a day at the library. If the employee is asked to do a workshop for another library or organization that is willing to pay them, they may either take PTO and get paid by the other organization, or decline the payment and get paid by Brown County Library for their work, provided the speaking engagement is approved by the library. **Motion carried.**

**VIII. APPROVE NAMING RIGHTS POLICY** This policy was updated to reflect language change requested at February meeting. **Motion** by Running, seconded by Nielsen, to approve the Naming Rights Policy. Wagner questioned what the provision should be if the person of a named facility falls into moral or controversial situation. After discussion Running withdrew motion. **Motion** by Van Dyck, seconded by Wagner, to hold the Naming Rights Policy so language can be further refined. **Motion carried.**

**IX. APPROVE THIRD FLOOR RENTAL CONTRACT** Not wholly prepared. No action required.

**X. FACILITIES**

**A. Facilities Manager's Report**

**B. Update on East Branch Facility Feasibility Study**

**C. Discuss Interest in Partnership with GBAPS District** Simons reported that it would be 2-5 years out before anything may happen and there are no plans on the table. A partnership is worth exploring if the opportunity avails itself.

**D. Discussion on Possible Extension of East Branch Lease** After meeting with the landlord's representative it was learned that an extension is not guaranteed as current East Town tenants may be interested in renting. More information should be known by May.

**XI. PRESIDENT'S REPORT** None.

**XII. LIBRARY DIRECTOR'S REPORT** Simons reported that he will be vacationing out of the country in May and suggested postponing the May Library Board meeting and meet earlier in June. A poll will be sent to determine preferences for the first or second Thursday in June. Brian's performance review is due in March. He asked if Nathan Jeske, while no longer serving on the Board, could conduct it as a consultant since Nathan was trained by Carla Buboltz the previous year to lead the review process. This review also includes 360 Review which Brian will arrange through Kathy Pletcher. Other items of note: the first Stack and Steeples original music concert had an attendance of 200; The Avenue 91.1 selected the library as its mission partner for the upcoming Steve March Torme concert and benefits include on-air library promotion; Simons, Lagerman and Kuehn traveled to Madison to accept the 2016 Governor's Financial Literacy award. Van Dyck reported that there is a party potentially interested in purchasing the UW Extension building – a potential site for the East Branch.

**XIII. OLD BUSINESS** None.

**XIV. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**

**XV. ADJOURNMENT**

**Motion** by Van Dyck, seconded by Nielsen, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 6:45 p.m.

**NEXT REGULAR MEETING**

**March 16, 2017  
Central Library  
5:15 p.m.**

Respectfully submitted,  
Dr. Christopher Wagner, Library Board Secretary  
Sue Lagerman, Recording Secretary

**MINUTES**  
**BROWN COUNTY REVOLVING LOAN FUND COMMITTEE**  
**Thursday, September 29, 2016**  
**Northern Building**  
**305 E. Walnut Street, Conference Room 391**  
**Green Bay, WI 54301**  
**10:30 a.m.**

**ROLL CALL:**

Robert Patrickus	<u>X</u>	Ron Van Straten, Chair	<u>Exc</u>
Charles Riley	<u>X</u>	Chad Weininger	<u>X</u>

**OTHERS PRESENT:** Dr. Marie-Andree Gelinas, Chuck Lamine, Kathy Meyer

In the absence of Chair, R. Van Straten C. Lamine called the meeting to order at 10:30 a.m.

**ORDER OF BUSINESS:**

1. Approval of the minutes of the May 26, 2016, meeting of the Brown County Revolving Loan Fund Committee.

A motion was made by C. Weininger, seconded by R. Patrickus, to approve the minutes as presented. Motion carried unanimously.

2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from Healthy Living Chiropractic Clinic, Inc. (Dr. Marie-Andree Gelinas).

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by C. Weininger, seconded by R. Patrickus, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of reviewing a loan request from Healthy Living Chiropractic Clinic, Inc. (Dr. Marie-Andree Gelinas). Motion carried unanimously.

A motion was made by R. Patrickus seconded by C. Weininger to return to open session. Motion carried unanimously.

A motion was made by C. Riley seconded by R. Patrickus to approve the loan request of Healthy Living Chiropractic Clinic, Inc. for a \$20,000 equipment purchase. Loan is approved for interest only payments for the first six months. Brown County Revolving Loan Fund will take a first lien on a \$20,000 piece of x-ray equipment. Loan is contingent upon obtaining a satisfactory credit score, conducting a credential/license search of Dr. Gelinas, and obtaining a \$20,000 life insurance policy on Dr. Gelinas. Motion passed unanimously.

3. Update regarding status of existing Brown County Economic Development Revolving Loans.

The Revolving Loan Fund Program loan status report was reviewed. C. Lamine stated that all existing loan payments are current.

4. Other matters.

C. Lamine stated that he has a couple of loans pending.

R. Patrickus provided an update on Fusion Integrated Solutions.

5. Adjourn.

A motion was made by C. Riley, seconded by C. Weininger, to adjourn. Motion carried unanimously. The meeting adjourned at 11:45 a.m.

**MINUTES**  
**BROWN COUNTY REVOLVING LOAN FUND COMMITTEE**  
Friday, November 11, 2016  
Northern Building  
305 E. Walnut Street, Conference Room 391  
Green Bay, WI 54301  
9:00 a.m.

**ROLL CALL:**

Robert Patrickus	<u>X</u>	Ron Van Straten, Chair	<u>X</u>
Charles Riley	<u>X</u>	Chad Weininger	<u>Exc</u>

**OTHERS PRESENT:** Craig Knapp, Drew Knapp, Dave Stauffacher, Chuck Lamine, and Kathy Meyer

**ORDER OF BUSINESS:**

1. Approval of the minutes of the September 29, 2016, meeting of the Brown County Revolving Loan Fund Committee.

A motion was made by R. Patrickus, seconded by C. Riley, to approve the minutes as presented. Motion carried unanimously.

2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from Battle House GB, LLC (Craig & Diedre Knapp).

A motion was made by R. Patrickus, seconded by C. Riley, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of reviewing a loan request from Battle House GB, LLC (Craig & Diedre Knapp). Motion carried unanimously.

A motion was made by R. Patrickus, seconded by C. Riley to amend the original motion to address both agenda items #2 and #3 as a combined executive session. Motion carried unanimously.

3. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from Warrior Jungle, LLC (Drew & Craig Knapp).

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by R. Van Straten, seconded by C. Riley to return to open session. Motion carried unanimously.

A motion was made by R. Van Straten, seconded by R. Patrickus to approve ½ of the loan request of Battle House GB, LLC for \$35,000, and to approve ½ of the loan request of Warrior Jungle, LLC for \$10,000. Loan is contingent upon Battle House GB, LLC and Warrior Jungle, LLC obtaining the remaining ½ of the loan requests from the City of De Pere Revolving Loan Fund, or another lending institution, maintaining a satisfactory credit score of 620 or greater, and obtaining a life insurance policy on the business principals to the value of the loan amounts. Motion passed unanimously.



4. Update regarding status of existing Brown County Economic Development Revolving Loans.

C. Lamine stated that Raven Manufacturing, LLC paid their loan payment in full.

C. Lamine noted that all existing loan payments are current.

5. Other matters.

None.

6. Adjourn.

A motion was made by R. Patrickus, seconded by C. Riley, to adjourn. Motion carried unanimously. The meeting adjourned at 11:40 a.m.

**MINUTES**  
**BROWN COUNTY REVOLVING LOAN FUND COMMITTEE**  
**Friday, December 16, 2016**  
**Northern Building**  
**305 E. Walnut Street, Conference Room 391**  
**Green Bay, WI 54301**  
**10:00 a.m.**

**ROLL CALL:**

Robert Patrickus	<u>X</u>	Ron Van Straten, Chair	<u>X</u>
Charles Riley	<u>X</u>	Chad Weininger	<u>Exc</u>

**OTHERS PRESENT:** Drew Knapp, Dave Stauffacher, Chuck Lamine, and Kathy Meyer

**ORDER OF BUSINESS:**

1. Approval of the minutes of the November 11, 2016, meeting of the Brown County Revolving Loan Fund Committee.

A motion was made by C. Riley, seconded by R. Patrickus, to approve the minutes as presented. Motion carried unanimously.

2. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from Battle House GB, LLC (Craig & Diedre Knapp).

A motion was made by R. Patrickus, seconded by C. Riley, to convene in closed session pursuant to Wisconsin Statute 19.85(1)(e) for the purpose of reviewing both agenda items #2 and #3 as a combined executive session. Motion carried unanimously.

3. Pursuant to Wisconsin Statute 19.85(1)(e), the Brown County Revolving Loan Fund Committee will convene in Executive Session for the purpose of reviewing a loan request from Warrior Jungle, LLC (Drew & Craig Knapp).

At the completion of the closed session, the committee may reconvene in open session to report the results of the closed session.

A motion was made by C. Riley, seconded by R. Patrickus to return to open session. Motion carried unanimously.

A motion was made by C. Riley, seconded by R. Patrickus to approve the loan request of Battle House GB, LLC for \$35,000, and to approve the loan request in full for Warrior Jungle, LLC for \$20,000. Loan is contingent upon Battle House GB, LLC obtaining financing from the City of De Pere Revolving Loan Fund for \$55,000, Battle House GB, LLC and Warrior Jungle, LLC obtaining the original financing from Bank of Luxemburg, maintaining a satisfactory credit score of 620 or greater, and obtaining a life insurance policy on the business principals to the value of the loan amounts. Motion passed unanimously.

4. Update regarding status of existing Brown County Economic Development Revolving Loans.

C. Lamine stated that Raven Manufacturing, LLC overpaid their loan by \$1,000. A refund payment of \$1,000 was returned to Raven Manufacturing, LLC.

C. Lamine noted that all existing loan payments are current.

5. Other matters.

C. Lamine noted that C. Weininger may have a member to recruit to the Revolving Loan Fund Committee.

6. Adjourn.

A motion was made by R. Patrickus, seconded by C. Riley, to adjourn. Motion carried unanimously. The meeting adjourned at 10:20 a.m.

**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, February 21, 2017 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Chair Erickson, Duane Pierce, Delores Pierce, Joe Witkowski, Jim Haskins, Jerry Polus, Joan Brusky, Ed Koslowski  
**EXCUSED:** Louise Dahlke

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**\*\*Running Total of Veterans' Certificates: 1799**

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**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

**2. Invocation.**

**3. Approve/Modify Agenda.**

Motion made by Jim Haskins, seconded by Ed Koslowski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

At this time Chair Erickson introduced Supervisor Joan Brusky to the group and the group introduced themselves to her as well.

**4. Approve/Modify Minutes of January 17, 2017.**

Motion made by Duane Pierce, seconded by Delores Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**5. Update re: Honor Rewards Program.**

CVSO Jerry Polus informed there are currently 80 businesses participating in the Honor Rewards program and 222 cards have been issued. Brusky asked what the typical discount is and Erickson responded that typically it is about 10%, but the participating businesses have the discretion to give whatever discount they choose. Polus said the program is only offered in four counties in Wisconsin. The others are Dane, Adams and Jefferson, but he noted that Brown County far exceeds the number of participating businesses.

**6. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.**

A discussion occurred regarding holding the event on Sunday versus Saturday. Several months ago it was indicated that there was a possibility of a Huey helicopter being brought in for the event but that could only happen on Sunday so there was discussion regarding holding the Appreciation Day events on Sunday rather than Saturday. The Huey has now fallen through so the event will be held on Saturday. This was the preferred day for the group and it was indicated that the schedule of the day's events will be very similar to last year's schedule.

Polus said he will send in the request for the Navy Band to see if they are available for the event. The band would be free, however, they appreciate donations to offset their expenses and Polus thought a donation of \$500 would be appropriate. Erickson said we would also need to rent a stage and between the band and stage, a lot of our budget would be eaten up, especially when you factor in having to buy something to hand out. It was indicated that we could still contact Humana and Heartland Hospice for donations.

The discussion regarding the Fair continued with talking about who to honor at the Fair and it was decided that this year's honorees will be Purple Heart recipients and disabled veterans. The number of attendees was discussed and Polus indicated he can try to get some numbers to get some idea of how many handout items will be needed. Haskins said if we are going to honor disabled veterans, we need to have a golf cart available at the entrance to get them to the tent. Brusky was at last year's event and said that with the rainy weather it was somewhat difficult to traverse the ground and the disabilities would have to be considered so that everyone is able to be accommodated.

Koslowski recalled that Fair Board President Steve Corrigan talked about going to e-tickets this year. Erickson said that if we go to e-tickets, anyone could print them off. Koslowski agreed, but said that if someone used an e-ticket, they would also have to show a veterans' ID to get in. He noted that a lot of people showed up without tickets last year and they were admitted with veterans' identification. Koslowski also brought up the Marine that sits on the midway in his Class A uniform with the ammo can asking for donations for the Wounded Warrior Regiment. Koslowski said he has not heard anything positive or negative about the man, but his concern is that the tent that our group sponsors houses all of the Brown County veteran organizations with their own causes and they are not allowed to sell anything or have any raffles or anything like that, but this person is on his own and says he sends money in to the national organization because there is no state program. Koslowski feels this is unfair to the Brown County organizations. Haskins said on behalf of the Subcommittee he will ask the Fair Board at the next meeting not to allow that person in to collect donations on the midway.

**7. Report from CVSO Jerry Polus.**

Polus indicated they have run out of the coffee mugs they sell in his office. He would like the subcommittee to approve the purchase of 36 mugs at a cost of \$265 as people are asking for them. That number of mugs should last about three years and he noted that proceeds of the sale of the mugs go back into the Subcommittee account.

Erickson said this would take a big bite out of our budget and he said he could possibly find another company to donate the mugs. Polus said he will keep this in mind next time he has to order. Erickson said that by the time we pay for the band and the stage for the event at the Fair, we are pushing the limits of the budget, but it was noted that there could be donors for the stage and the band and, in addition, there were some funds that had been carried over from last year.

**Motion made by Duane Pierce, seconded by Jim Haskins to authorize the purchase of 36 mugs at a cost of \$265. Vote taken. Ayes: Duane Pierce, Delores Pierce, Joe Witkowski, Jim Haskins, Jerry Polus, Ed Koslowski Nay: Bernie Erickson. MOTION CARRIED 6 to 1**

Polus also reported that he has recently learned that Festival Foods on University Avenue is now hosting an American Heroes Cafe every Friday morning in their community conference room. All veterans are welcome to come and meet fellow veterans, share stories and enjoy complimentary coffee and donuts. More information on this attached.

**8. Report from Committee Members Present (Erickson, Dahlke, Haskins, Koslowski, Pierce & Witkowski).**

-Erickson reported that his fishing club has adopted a lake at the Green Bay Botanical Gardens and they hope to host small groups of veterans to come and fish there. He noted that at this time there is no dock so the fishing would be from the shore. Koslowski suggested that Erickson contact the Project Healing Waters Fly Fishing group that meets at the VA Clinic to see if they would be a good group for Erickson to work with.

-Haskins reported that he read recently that General Motors hires more veterans and provides more discounts to veterans than any other car company. He also said that Swift Transportation says they are number one in honoring veterans. More information on this can be found on their website at: [www.swifttrans.com](http://www.swifttrans.com). Finally, Haskins said he recently attended the Winter Blues party at Vandervest Harley Davidson. This is a fundraiser and this year the funds raised were donated to the Howard Veterans Memorial. Haskins also talked about a veteran, Andres De Leon, who came to the United States from Mexico at the age of 12. He served two overseas tours in Vietnam and was then honorably discharged. He then went into a deep depression and became addicted to heroin. He was arrested and served nearly three years in prison. He was then deported back to Mexico.

-Koslowski suggested that this group think about recruiting new members for this Subcommittee, especially as we get closer to the Fair event and Veterans Day. He would like the group to think about what guidelines we would

like to use when finding new people to join. He talked to the President of the Desert Vets who informed that he could try to help fill the vacancies and Koslowski thought this was a good idea, especially to get some younger guys in the group.

Koslowski also said he got a call from someone to assist in a meat raffle at Geano Beach. A number of organizations participated in the event and \$2,022 was raised for the Vets Center and Holtger Construction of De Pere donated another \$1,000. Another meat raffle will be held at Plank Road Pub.

-Pierce reported that Post 57 will be holding a meat raffle on March 4 at Shoots and the State Commander will be attending. He also reported that next month there will be an event called Connect to Courage held at the PAC in Appleton. This is a free event and open to the public. The goal is to raise awareness and learn about the plight and challenges of veterans. There will be resources and educational tools to assist veterans, their families and the community. Connect to Courage is a collaborative effort in the Fox Cities. Lead organizations include American Legion Post 38, Fox Valley Veterans Council, Fox Valley Technical College Veterans Services, Prevent Suicide Fox Cities and Veterans Mentor group. The goal of the event is to connect veterans and those who care about them to resources in the community that will help with life's transitions. As part of the event the Project 22 documentary will be shown at 2:30 pm and again at 7:00 pm. Project 22 follows two combat-wounded veterans on a mission to find hope. Two veterans rode motorcycles from San Francisco to New York and spoke with veterans, researchers, mental health clinicians and educators along with asking hard hitting questions and opening up about their own struggles. There will also be QPR Training. QPR stands for question, persuade and refer and is a simple three step process anyone can learn to help save a life from suicide.

-Witkowski reported that the Shrine Circus will host a Veterans Night at the circus on March 2 where all veterans with identification will receive free admission.

9. **Such Other Matters as Authorized by Law. None.**

10. **Adjourn.**

**Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:16 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

## **Festival Foods American Heroes Café EVERY Friday morning**

Festival Foods this month will bring its American Heroes Café, a weekly gathering for area veterans, to its store on Green Bay's north side, located at 2430 University Avenue.

Beginning Feb. 17 and then continuing each Friday after that from 8 a.m. to noon, Festival Foods will provide complimentary coffee and donuts to veterans in the community conference room, located above the deli. All veterans are welcome each week to meet fellow veterans, share stories, and enjoy freshly baked treats and coffee.

Hosting the American Heroes Café is one way Festival Foods demonstrates its commitment to building relationships with guests and area organizations that help so many. With more than 6,500 associates at its 25 stores, Festival Foods is honored to be able to give back to its communities through event sponsorships and charitable giving to a variety of programs and organizations across the state.

The American Heroes Cafes began in 2011 at the former Spiegelhoff's SuperValu in Kenosha. Festival Foods, which acquired the SuperValu and built a new store nearby in 2013, offered to continue the American Heroes Café inside the new store. Today, about 50 veterans stop by the Festival Foods-Kenosha community conference room each week. Last year, the company added cafes inside its Janesville and Menasha stores.

"Inviting veterans to our store every Friday is one way we can thank them for sacrificing so much for each of us," said Rick Teegarden, store director of the Green Bay-North Festival Foods.

An elevator, located between the meat and deli departments, allows access to the community room. Stairs are also nearby.



<https://www.festfoods.com/blog/festival-foods-weekly-veterans-program-starts-green-bay>